



## **ROC Adventure Fund Overview**

The goal is to encourage and support outdoor adventure amongst club members by providing funding to assist trips, expeditions and training. The fund will accept applications each year and award successful applicants with funds towards their trip.

Applicants should be able to show how they will use the funds to benefit their adventure. For Student Grant applications, trips must be within Australia. For Open Grant applications, there aren't restrictions on the size or location of the trip, but it should be more ambitious or different from the trips that are usually on the ROC trip calendar.

### **How much is available to be awarded?**

The amount awarded to each winning application is at the discretion of the ROC AF committee. For Open Applications, the minimum amount awarded to a trip will be \$500 up to a maximum of \$2500. For Student Applications, the minimum amount awarded to a trip will be \$500 up to a maximum of \$750.

If there are multiple applications awarded, they may be for differing amounts. Additional funding amounts may be approved by the AF committee in exceptional circumstances.

### **What kind of trip do we expect to fund?**

The sky is the limit! We want you to be creative and adventurous. Maybe it's a trek you've always wanted to go on but have never got the ball rolling, perhaps there's an activity you want to try but never had the means, or it could just be the next extension of your rock climbing prowess in a corner of the world you are dying to visit. It can be an activity we currently host at ROC, or something new altogether. Exploration into areas and locations that club trips or previously funded trips haven't been to before will be highly regarded. The main aim is for the trip to have a goal – like all true expeditions! Commercial tour operators are not to be included, but we understand that guides may be part of your trip plan so this may be allowed if a high level of experience is required.

### **How are successful applicants decided?**

The applications will be reviewed by the ROC AF committee utilising a selection matrix to determine which applicants are most suitable to be awarded the funding (see attached document for criteria and more on the selection process) and will have a consultation to finalise the winners.

### **What is expected of successful applicants?**

Successful applicants will be expected to produce a trip written report in addition to a multimedia component which can be used to promote both the fund and also the ROC and RMIT Sport.

### **How to apply**

Applications are submitted through a google form made available through the ROC website. There is opportunity to attach additional documents there to support your application if needed. You can apply as an individual or group, but equal prize money will be awarded to each member if it is a group. If the ROC AF committee cannot decipher some of the key criteria from the application they may contact the applicant to clarify some points in order to complete the matrix.

## Round 1

Form submissions need to include all of the following information for all members that may be applying in a single application:

- Full name
- Date of birth
- Contact details (phone & email)

Please note that for a group trip, all RMIT Outdoors Club members planning on participating in the trip need to be included in the application.

- Pitch the adventure you have planned. Why are you attempting this adventure? What is unique about it? What inspired you to attempt it?

- How much money would you ideally like to receive from the grant? What would you use it for on the trip?

The trip outline should be approximately 500 words, but additional supporting material such as images or links are encouraged:

## Round 2

Once notified of the shortlisted status, applicants will submit a 2nd google form emailed to them, which asks for:

- Detailed description of the trip. Please include any relevant planning, eg. Maps, guides
- Location and how you plan on getting there
- Duration of the adventure and the trip in total
- Weather contingency plans
- List the participants & detail their experience in the activity
- Are permits, visas, or insurance required? If yes, what are they and have you applied for them?
- Any extra planning or research into the trip

Additionally, a risk management/minimisation plan and budget sheet will need to be uploaded through the form. Drafts of these can be provided.

Budget sheet should include:

- How much is the trip going to cost?
- How much funding are you requesting from the fund (up to a maximum of \$750/\$2500)?
- What will the Adventure Fund grant money specifically be used for?
- Is insurance required? Include in your budget and research.

For extra information about what to add in your proposal, please see the selection criteria matrix.

## Application submissions

Application dates will be posted on the ROC website under the Adventure Fund page. Please contact the ROC AF committee for any queries or concerns via [adventurefund@roc.org.au](mailto:adventurefund@roc.org.au)