

Nicola Andrews Adventure Fund



Application Form Questions and Guidelines

Outline

The Nicola Andrews Adventure Fund is in memory of Nicola Andrews, a RMIT Outdoors Club (ROC) member who lost her life during a mountaineering trip in New Zealand. The goal is to encourage and support outdoor adventure amongst club members by providing funding to assist trips, expeditions and training. The fund will accept applications each year and award successful applicants with funds towards their trip.

Applicants should be able to show how they will use the funds to benefit their adventure. There aren't restrictions on the size or location of the trip, but it should be more ambitious or different from the trips that are usually on the ROC trip calendar.

How much is available to be awarded in 2020?

The amount awarded to each winning application is at the discretion of the committee. The minimum amount awarded to a trip will be \$500 up to a maximum of \$4000. If there are multiple applications awarded, they may be for differing amounts.

What kind of trip do we expect to fund?

The sky is the limit! We want you to be creative and adventurous. Maybe it's a trek you've always wanted to go on but have never got the ball rolling, perhaps there's an activity you want to try but never had the means, or it could just be the next extension of your rock climbing prowess in a corner of the world you are dying to visit.

Our fund is designed to be awarded to trips of adventure, meaning, new horizons and growth. Getting out of your comfort zone also helps! It can be an activity we currently host at ROC, or something new altogether, it can be in Australia or the other side of the world. The main aim is for the trip to have a goal – like all true expeditions!

Commercial tour operators are not to be included, but we understand that guides may be part of your trip plan so this may be allowed if a high level of experience is required.

How are successful applicants decided?

The applications will be reviewed by the Nicola Andrews Adventure Fund committee utilising a selection matrix to determine which applicants are most suitable to be awarded the funding (see attached document for criteria and more on the selection process), and will have consultation to finalise the winners.

What is expected of successful applicants?

Successful applicants will be expected to produce a trip written report in addition to a multimedia component which can be used to promote both the fund and also the ROC and RMIT Sport.

How to apply

Your application should be in writing – a word document of two pages at the minimum, but additional supporting material can be added. It is up to the applicant how they present this – go to extra effort while looking closely at the selection criteria to ensure they come across in your application. Additional effort may be taken in to account, but it is not a requirement.

If the committee cannot decipher some of the key criteria from the application they may contact the applicant to clarify some points in order to complete the matrix.

You can apply as an individual or group, but equal prize money will be awarded to each member if it is a group

application. Please note that the committee will only consider applications where all RMIT Outdoors Club members on the trip are included in the application.

Applicants, your form submission needs to include all of the following information for yourself and any other members that may be applying with you in a single application.

Application form required information

- Full name
- Date of birth
- Contact details (phone & email)
- Emergency name, relationship and contact details

Trip outline

- Detailed description of the trip. Pitch the adventure you have planned. Please include any relevant research eg. Maps, guides.
- Discipline/Activity (this can be any outdoor discipline and not restricted to activities that are in the club)
- Location and how you plan on getting there. Exploration into areas and locations that club trips or previously funded trips haven't been to before will be highly regarded.
- Duration of the adventure and the trip in total
- List the participants & detail their experience in the activity
- Risks and risk management /minimisation plan
- Are permits for visas required, what are they and have you applied for them?
- Why are you attempting this adventure?
- How is this trip different from others? What is unique about it?
- Weather contingency plans
- Any extra planning or research into the trip

Budget

- How much is the trip going to cost?
- How much funding are you requesting (up to a maximum of \$4000)?
- What will the Adventure Fund be used for?
- What insurance is required to cover you for this? Include in your budget and research.

A budget should be attached to your application.

For extra information about what to add in your proposal, please see the selection criteria matrix.

Trip Report

- How will the trip be recorded or documented?
- What experience with photography and writing do you have? Please include examples if possible.

Application submissions

Please submit your applications by April 10th, 2020 to adventurefund@roc.org.au

You will get an email of confirmation once your application has been received and notified of the fund outcomes on April 20th 2020.

Successful applicants announced at NAAF Presentation night on April 20th, 2020 at Captain Melville (34 Franklin ST, Melbourne) from 630pm. Check the ROC trip page for more details